



1480 S. Sheridan Rd., PO Box 9
Stanton, MI 48888
989.831.2000

NOTICE OF VACANCY

Posted: February 18, 2025
Position: Superintendent of Schools
Reports to: Board of Education

Minimum Qualifications:

- Minimum of three (3) years prior administrative experience in education
- Valid State of Michigan School Administrator Certification
- Experience with budget development/management

General Description:

Serves as the chief executive officer of the Board of Education and as the administrative head of the school system. Leads in the development throughout the District of high standards of performance in educational achievement, use and development of personnel, public responsibility and operating efficiency.

Preferred Qualifications:

- Master's Degree in a related field
- Broad and diversified experience in education with classroom experience

Competencies:

- Centers instruction around students, prioritizing their needs
- Understands the dynamics of a small community and the school district's role within it
- Demonstrates success in raising student achievement
- Possesses a strong curriculum background and has a proven record of improving student achievement at all instructional levels
- Is experienced in Multi-Tiered Systems of Support and Positive Behavior Intervention

Leadership Skills:

- Develops and leads effective executive and administrative teams
- Exhibits optimism while supporting staff through external challenges affecting public education
- Demonstrates strong strategic planning and goal-setting abilities

Personal Skills and Attributes:

- Is visible in schools and the community; demonstrates excellent interpersonal, public relations, and marketing skills with an understanding of the importance of social media
- Exemplifies the highest level of personal and professional ethics, integrity, and trust
- Values diversity, equity, and inclusion
- Is exceedingly responsive; follows up and follows through

Salary and Contract Information:

The Board of Education will offer a regionally competitive, comprehensive contract with salary and benefits commensurate with experience. Length of contract to be negotiated.

For additional information, visit our [website](#)

Internal applicants should apply in writing to:

Susan Yaw, Business and Office Manager, PO Box 9, Stanton, MI 48888

Please include current resume, letter of interest outlining ability to meet the qualifications and responsibilities outlined above, three professional references and a copy of degree transcripts.

External Applicants: Apply using AppliTrack online: <http://applitrack.com/maisd/>

Inquiries: Contact Mrs. Susan Yaw, Business and Office Manager at syaw@central-montcalm.org

Deadline: 3:00 p.m. on March 14, 2025