



The Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the CMMHS Student Learning Center on Monday, June 19, 2023 at 7:04 p.m.

Present: Bill Simpson, Brennan Bowen, Bill Collins, Lisa Lund, Jim Lingeman

Absent: Rob Train, Brandy Ryan

Motion by Lingeman, supported by Collins, to accept and approve the following minutes as submitted: Special Meeting minutes of May 15, 2023, Regular Meeting minutes of May 15, 2023, and Special Meeting minutes of June 12, 2023. Those in favor 5, opposed 0. Motion carried.

Motion by Collins, supported by Lingeman, to accept and approve the Finance Report for the period ended May 31, 2023. Those in favor 5, opposed 0. Motion carried.

Motion by Lund, supported by Bowen, to ratify the payment of bills for May 2023 for the amount of \$2,053,594.08. Those in favor 5, opposed 0. Motion carried.

Superintendent's Report:

1. Athletic Director Kris Kolbe introduced coaches and athletes from our Spring Sports season. Several teams, as well as individual students, achieved All Conference standings. Represented at the meeting were Boys and Girls Track, Girls Varsity Softball, Boys Varsity Baseball, and Boys Golf.
2. Our next Board of Education meeting will be held at Sheridan Elementary Cafeteria. Board meeting will be at 6:30 pm. A community forum will be held at 7:00 pm to share information about our Bond Proposal.

Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

President Simpson opened the "Truth in Taxation" Hearing. Tricia Root was present to share budget information with the Board.

Motion by Collins, supported by Bowen, to approve the tax levy as follows: Operating millage on non-homestead - 17.1270 mills; 2015 Debt millage - 2.6400 mills; 2016 Debt millage - 2.2100; 2020 Debt millage – 2.1500 mills. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none. Motion carried 5 - 0.

Motion by Lingeman, supported by Collins, to amend the General Fund appropriations for 2022-2023. Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2022-2023**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.



Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2022-2023** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,931,174	2,032,230	101,056
State Sources	13,533,469	15,515,515	1,982,046
Federal Sources	2,487,195	2,418,382	(68,813)
Other Finance Sources	532,696	681,960	149,264
Total Revenue	<u>18,484,534</u>	<u>20,648,087</u>	<u>2,163,553</u>
Fund Balances - June 30, 2022:			
Non-Spendable	279,489	279,489	-
Restricted			-
Committed			-
Assigned	1,168,033	1,168,033	-
Unassigned	4,491,186	4,491,186	-
Fund Balance Available to Appropriate	<u>5,659,219</u>	<u>5,659,219</u>	<u>-</u>
 Total Available to Appropriate	 <u>24,143,753</u>	 <u>26,307,306</u>	 <u>2,163,553</u>

Be it further resolved that \$21,107,713 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	8,252,102	8,947,870	695,768
Instruction - Added Needs	2,325,256	2,201,362	(123,894)
Support - Pupil	957,930	1,044,831	86,901
Support - Instructional Staff	1,290,076	1,353,159	63,083
Support - General Administration	577,616	529,024	(48,592)
Support - School Administration	1,031,560	1,121,944	90,384
Support - Business Services	238,371	213,378	(24,993)
Support - Operation & Maintenance	2,282,544	2,724,104	441,560
Support - Pupil Transportation	1,413,330	1,733,141	319,811
Support- Central Services	546,920	444,890	(102,030)
Support - Athletics	347,916	412,661	64,745
Community Services	8,748	24,788	16,040
Debt Service Payments	90,106	169,018	78,912
Outgoing Transfers & Other Transactions	290,092	187,543	(102,549)
Total Appropriated	<u>19,652,567</u>	<u>21,107,713</u>	<u>1,455,146</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for



performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none.
Motion carried 5 - 0.

Motion by Collins, supported by Lund, to amend the Food Service appropriations for 2022-2023. Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2022-2023**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2022-2023** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	10,540	14,764	4,224
State Sources	26,971	31,412	4,441
Federal Sources	920,660	1,054,206	133,546
Other Finance Sources	<u>5,418</u>	<u>7,014</u>	<u>1,596</u>
Total Revenue	<u>963,589</u>	<u>1,107,396</u>	<u>143,807</u>
Fund Balances - June 30, 2022:			
Non-Spendable	15,064	15,064	-
Restricted	331,155	331,155	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>331,155</u>	<u>331,155</u>	<u>-</u>
Total Available to Appropriate	<u>1,294,744</u>	<u>1,438,551</u>	<u>143,807</u>

Be it further resolved that \$1,061,593 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Food Service	899,994	997,593	97,599
Other Finance Uses	<u>64,000</u>	<u>64,000</u>	<u>0</u>
Total Appropriated	<u>963,994</u>	<u>1,061,593</u>	<u>97,599</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for



performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none.
 Motion carried 5 - 0.

Motion by Lingeman, supported by Bowen, to amend the Special Revenue Fund appropriations for 2022-2023.

Resolved, that this resolution shall amend the special revenue-student/school activities fund appropriations of Central Montcalm Public Schools for the fiscal year **2022-2023**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the special revenue-student/school activities fund of the school district for fiscal year **2022-2023** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Other Transactions	300,000	260,000	(40,000)
Total Revenue	<u>300,000</u>	<u>260,000</u>	<u>(40,000)</u>
Fund Balances - June 30, 2022:			
Non-Spendable			-
Restricted			-
Committed	229,971	229,971	-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>229,971</u>	<u>229,971</u>	<u>-</u>
 Total Available to Appropriate	 <u>529,971</u>	 <u>489,971</u>	 <u>(40,000)</u>

Be it further resolved that \$260,000 of the total available to appropriate in the special revenue-student/school activities fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Other Student/School Activity	<u>300,000</u>	<u>260,000</u>	<u>(40,000)</u>
Total Appropriated	<u>300,000</u>	<u>260,000</u>	<u>(40,000)</u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for



performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none.
 Motion carried 5 - 0.

Motion by Lingeman, supported by Lund, to approve the General Fund appropriations for 2023-2024. Resolved, that this resolution shall be the general education appropriations of Central Montcalm Public School for the fiscal year **2023-2024**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and fund balance estimated to be available in the general education fund of the school district for fiscal year **2023-2024** are as follows:

Revenues:	Local	2,054,602	
	State	14,375,024	
	Federal	1,951,281	
	Other Transactions	<u>498,732</u>	
	Total Revenue		18,879,639
Fund Balance:	Fund Balance, July 1, 2023	5,479,082	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>5,479,082</u>
	Total Available to Appropriate		24,358,721

Be it further resolved that \$19,180,617 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	8,479,770
	Instruction - Added Needs	2,235,513
	Support - Pupil	950,383
	Support - Instructional Staff	1,157,488
	Support - General Administration	500,288
	Support - School Administration	1,042,619
	Support - Business	235,417
	Support - Operation & Maintenance	1,987,720
	Support - Pupil Transportation	1,398,237
	Central Services	517,419
	Athletics	411,832
	Community Services	14,538
	Debt Service Payments	122,579



Outgoing Transfers & Other Transactions	<u>126,814</u>
Total Appropriated	19,180,617

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none.
 Motion carried 5 - 0.

Motion by Collins, supported by Lingeman, to approve the Food Service appropriations for 2023-2024.

Resolved, that this resolution shall be the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the food service fund of the school district for fiscal year **2023-2024** are as follows:

Revenues:	Local	15,100	
	State	31,513	
	Federal	993,696	
	Other Financing Sources	<u>7,014</u>	
	Total Revenue		1,047,323
Fund Balance:	Fund Balance, July 1, 2023	392,022	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Unassigned - Other	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>392,022</u>
	Total Available to Appropriate		1,439,345

Be it further resolved that \$1,246,161 of the total available to appropriate in the food service fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	1,182,161
	Other Financing Uses	<u>64,000</u>
	Total Appropriated	1,246,161

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by



the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none. Motion carried 5 - 0.

Motion by Collins, supported by Bowen, to approve the Special Revenue appropriations for 2023-2024.

Resolved, that this resolution shall be the special revenue-student/school activities fund appropriations of Central Montcalm Public School for the fiscal year **2023-2024**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and fund balance estimated to be available in the special revenue-student/school activities fund of the school district for fiscal year **2023-2024** are as follows:

Revenues:	Other Transactions	<u>260,000</u>	
	Total Revenue		260,000
Fund Balance:	Fund Balance, July 1, 2023	<u>229,971</u>	
	Committed Fund Balance		<u>229,971</u>
	Total Available to Appropriate		489,971

Be it further resolved that \$260,000 of the total available to appropriate in the special revenue-student/school activities fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Other Student/School Activity	<u>260,000</u>
	Total Appropriated	260,000

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none. Motion carried 5 - 0.

Old Business: None.

President Simpson addressed the consent agenda. Motion by Lingeman, supported by Lund, to approve the following consent agenda items:

1. To approve District participation in the MHSAA for 2023-2024
2. To accept the resignation of Amy Frias, CME Principal, effective June 28, 2023
3. To accept the resignation of Chandra Kieffer, GSRP teacher, effective August 5, 2023
4. To accept the resignation of Cecilia Feuerstein, CME teacher, effective August 5, 2023



5. To accept the resignation of Anna Foltz, CMMHS teacher, effective August 5, 2023
6. To accept the resignation of Jaylynn Clark, CMUE paraprofessional, effective May 30, 2023
7. To accept the resignation of Linda Emelander, CMUE paraprofessional, effective May 30, 2023
8. To accept the resignation of Austin Sargent, Schedule B only, JV Girls Basketball Coach, effective May 18, 2023
9. To employ Marlee Christensen as Child Care Aide at CMLC, effective May 23, 2023, contingent upon criminal background and unprofessional background checks
10. To employ Kristen Coston as High School Summer School Teacher, effective May 30, 2023
11. To employ Phil Kahler as High School Summer School Teacher, effective May 30, 2023
12. To employ Brad Hansen as High School Summer School Teacher, effective May 30, 2023
13. To employ Brenda Jolls as Elementary Summer School Teacher, effective May 30, 2023
14. To employ Stephanie Hiltz as Elementary Summer School Teacher, effective May 30, 2023
15. To employ Jennifer Blossey as Elementary Summer School Teacher, effective May 30, 2023
16. To employ Brian Muszynski as Elementary Summer School Teacher, effective May 30, 2023
17. To employ Shelby McIntyre as Elementary Summer School Teacher, effective May 30, 2023
18. To employ Jill Tobey as Elementary Summer School Teacher, effective May 30, 2023
19. To employ Michelle Rockafellow as Elementary Summer School Teacher, effective May 30, 2023
20. To employ Shannan Kooistra as Social Worker at CMUE, effective August 17, 2023, contingent upon criminal background and unprofessional background checks
21. To employ Diana Mikaelian as GSRP Teacher, effective August 17, 2023, contingent upon criminal background and unprofessional background checks
22. To employ Jacqueline McConnell as GSRP Associate Teacher, effective August 17, 2023, contingent upon criminal background and unprofessional background checks
23. To approve the request of an unpaid leave of absence for Gabrielle Rewa, CMMHS teacher, beginning September 23, 2023
24. To approve the request of an unpaid leave of absence for Robert Naylor, CMMHS Assistant Principal, for June 12, 2023 – June 10, 2024

By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none.
Motion carried 5 - 0.

New Business:

The Board had a First Reading for the following updated NEOLA policies:

- a. 1615 – Use of Tobacco by Administrators
- b. 2623 – Student Assessment
- c. 3215 – Use of Tobacco by Professional Staff
- d. 3430.01 – Family & Medical Leaves of Absence (“FMLA”)
- e. 4215 – Use of Tobacco by Support Staff
- f. 4430.01 – Family & Medical Leaves of Absence (“FMLA”)
- g. 5512 – Use of Tobacco by Students
- h. 6325 – Procurement – Federal Grants / Funds
- i. 6850 – Public Disclosure and Reporting
- j. 7434 – Use of Tobacco on School Premises



- k. 7540.02 – Web Accessibility, Content, Apps, and Services
- l. 7540.03 – Student Technology Acceptable Use and Safety
- m. 7540.04 – Staff Technology Acceptable Use and Safety
- n. 7540.04 – Staff Technology Acceptable Use and Safety
- o. 8300 – Continuity of Organizational Operations Plan
- p. 8305 – Information Security
- q. 8315 – Information Management
- r. 8390 – Animals on District Property
- s. 8400 – School Safety Information
- t. 9160 – Public Attendance at School Events
- u. 9700.01 – Advertising and Commercial Activities

Motion by Lingeman, supported by Bowen, to establish Monday, July 17, 2023 as the annual board organizational meeting. The meeting will be held at 6:30 pm in the Sheridan Elementary Cafeteria. Those in favor 5, opposed 0. Motion carried.

Motion by Lingeman, supported by Collins, to ratify the CMEA Teacher Contract. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund. Those opposed: none. Abstain: Bowen. Motion carried 4 - 0.

Motion by Collins, supported by Lingeman, to ratify the CMESPA Support Staff Contract. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none. Motion carried 5 - 0.

Motion by Lund, supported by Collins, to approve the following student/parent handbooks for the 2023-2024 school year: CM Preschool, CM Elementary (both elementaries), CM Middle-High School. By roll call vote, those in favor: Simpson, Lingeman, Collins, Lund, Bowen. Those opposed: none. Motion carried 5 - 0.

Discussion: Mr. James recognized Sarah Korte, representing the CMEA Teacher Union, and Phil Kava and Cindy West, representing the CMESPA Support Staff Union. He thanked the unions and their representatives for the time and hard work during negotiations. Sarah Korte offered thanks to the administration. Both unions appreciate the support of the administrative team and School Board.

President Simpson opened the floor to public comment on non-agenda items. There were no comments.

Motion by Lund, supported by Bowen, to adjourn the regular meeting at 7:36 p.m. Those in favor 5, opposed 0. Motion carried.

Respectfully submitted,
Bill Collins
Secretary