



The Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the CMMHS Student Learning Center on Monday, June 17, 2024 at 7:00 p.m.

Present: Bill Simpson, Bill Collins, Brandy Ryan, Brennan Bowen, Lisa Lund, Jim Lingeman

Absent: Rob Train

Superintendent's Report:

1. Kris Kolbe helped recognize our achievements in spring sports. We had several students qualify for All-Conference, All-Region, All-State, and All-District honors from the following teams:
 - a. Softball – coached by Bruce Nicholson
 - b. Baseball – coached by Bob Luginbuhl
 - c. Girls Track – coached by Michelle Hoffman
 - d. Boys Track – coached by Kris Kolbe
 - e. Unfortunately, no honors this year for Boys Golf – coached by Gary Buchholz
2. Kyle Hamlin and Penny Dora presented information concerning the ISD Bond proposal being brought before voters in August.
3. Hornet Highlights: 2023/2024 – The Year in Numbers!
 - a. Graduates: High School – 85; Adult Ed – 41
 - b. Food Service: Breakfasts served – 119,195; Lunches served – 169,955
 - c. Transportation: Regular Routes with Buses & Vans - 301,708 Miles; Diesel Fuel for Buses Used - 37,970 Gallons; Miles for Extra Trips - 29,872 Miles
 - d. CME: Number of full "Caught Being Good" punch cards - 5,147
 - e. CMUE: 103,990 Hornet High Fives turned in! Record high! (normally have around 75,000)!
 - f. Volunteers: 501 completed ICHAT forms – 75 more than last year
4. Mr. James updated trustees on a recent luncheon held June 12 at the Middle School. Key communicators from the area were invited to listen to our bond information and ask questions. A second Open House/Ice Cream Social will be held July 16, 6 – 8 pm. Absentee ballots will be available June 26. Informational mailers will be sent through USPS at the end of June.

Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

Motion by Collins, supported by Bowen, to accept and approve the following minutes as presented: Regular Meeting minutes of May 20, 2024. Those in favor 6, opposed 0. Motion carried.

Motion by Ryan, supported by Collins, to accept and approve the Finance Report for the period ended May 31, 2024. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Lund, to ratify the payment of bills for May 2024 for the amount of \$1,178,532.70. Those in favor 6, opposed 0. Motion carried.

President Simpson began the Truth-In-Taxation Budget Hearing at 7:42 pm. Information concerning the 2023-2024 amendments and 2024-2025 allocations were presented by Jessica Aldridge and Tricia Root.

Motion by Ryan, supported by Collins, to adopt the 2024 Tax Levy for Central Montcalm Public School at the following amounts: Operating millage on non-homestead - 16.7005 mills; 1999 Debt millage - 1.8800; 2016



Debt millage - 0.2400; 2016 Debt millage - 1.3800 (These amounts could be revised by Board vote if the Bond Proposal passes in August.) Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Bowen, to adopt the resolution amending the General Fund Budget and Appropriations for 2023-2024.

Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	2,054,602	2,260,808	206,206
State Sources	14,375,024	16,232,689	1,857,665
Federal Sources	1,951,281	2,344,771	393,490
Other Finance Sources	498,732	599,744	101,012
Total Revenue	<u>18,879,639</u>	<u>21,438,012</u>	<u>2,558,373</u>
Fund Balances - June 30, 2023:			
Non-Spendable	275,622	275,622	-
Restricted			-
Committed			-
Assigned	300,978	300,978	-
Unassigned	5,473,912	5,473,912	-
Fund Balance Available to Appropriate	<u>5,774,890</u>	<u>5,774,890</u>	-
Total Available to Appropriate	<u>24,654,529</u>	<u>27,212,902</u>	<u>2,558,373</u>

Be it further resolved that \$21,187,274 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	8,479,770	8,424,529	(55,241)
Instruction - Added Needs	2,235,513	2,751,824	516,311
Support - Pupil	950,383	1,320,009	369,626
Support - Instructional Staff	1,157,488	1,426,762	269,274
Support - General Administration	500,288	492,246	(8,042)
Support - School Administration	1,042,619	1,105,214	62,595
Support - Business Services	235,417	230,963	(4,454)
Support - Operation & Maintenance	1,987,720	2,399,988	412,268
Support - Pupil Transportation	1,398,237	1,632,643	234,406
Support- Central Services	517,419	662,756	145,337
Support - Athletics	411,832	456,635	44,803
Community Services	14,538	33,842	19,304
Debt Service Payments	122,579	151,555	28,976
Outgoing Transfers & Other Transactions	126,814	98,308	(28,506)
Total Appropriated	<u>19,180,617</u>	<u>21,187,274</u>	<u>2,006,657</u>



Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

Motion by Bowen, supported by Ryan, to adopt the resolution amending the Food Service Budget and Appropriations for 2023-2024.

Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	15,100	52,297	37,197
State Sources	31,513	130,606	99,093
Federal Sources	993,696	1,097,801	104,105
Other Finance Sources	<u>7,014</u>	<u>6,964</u>	<u>(50)</u>
Total Revenue	<u>1,047,323</u>	<u>1,287,668</u>	<u>240,345</u>
Fund Balances - June 30, 2023:			
Non-Spendable	10,585	10,585	-
Restricted	461,740	461,740	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>461,740</u>	<u>461,740</u>	<u>-</u>
 Total Available to Appropriate	 <u>1,509,063</u>	 <u>1,749,408</u>	 <u>240,345</u>

Be it further resolved that \$1,472,747 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Food Service	1,182,161	1,392,747	210,586
Other Finance Uses	<u>64,000</u>	<u>80,000</u>	<u>16,000</u>
Total Appropriated	<u>1,246,161</u>	<u>1,472,747</u>	<u>226,586</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.



Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0.
 Motion carried.

Motion by Collins, supported by Bowen, to adopt the resolution amending the Special Revenue Fund and Appropriations for 2023-2024.

Resolved, that this resolution shall amend the special revenue-student/school activities fund appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the special revenue-student/school activities fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Other Transactions	260,000	287,000	27,000
Total Revenue	260,000	287,000	27,000
Fund Balances - June 30, 2023:			
Non-Spendable			-
Restricted			-
Committed	217,541	217,541	-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	217,541	217,541	-
Total Available to Appropriate	477,541	504,541	27,000

Be it further resolved that \$253,000 of the total available to appropriate in the special revenue-student/school activities fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Other Student/School Activity	260,000	253,000	(7,000)
Total Appropriated	260,000	253,000	(7,000)

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0.
 Motion carried.



Motion by Lund, supported by Ryan, to adopt the resolution to approve the General Fund Budget and Appropriations for 2024-2025.

Resolved, that this resolution shall be the general education appropriations of Central Montcalm Public School for the fiscal year **2024-2025**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and fund balance estimated to be available in the general education fund of the school district for fiscal year **2024-2025** are as follows:

Revenues:	Local	2,357,668	
	State	15,791,349	
	Federal	709,251	
	Other Transactions	<u>529,609</u>	
	Total Revenue		19,387,877
Fund Balance:	Fund Balance, July 1, 2024	6,301,250	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>6,301,250</u>
	Total Available to appropriate		25,689,127

Be it further resolved that \$20,041,962 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	8,669,510
	Instruction - Added Needs	2,770,329
	Support - Pupil	1,514,625
	Support - Instructional Staff	806,326
	Support - General Administration	408,548
	Support - School Administration	1,157,846
	Support - Business	257,532
	Support - Operation & Maintenance	2,172,686
	Support - Pupil Transportation	1,138,900
	Central Services	576,083
	Athletics	501,346
	Community Services	28,994
	Debt Service Payments	32,473
	Outgoing Transfers & Other Transactions	<u>6,764</u>
	Total Appropriated	20,041,962

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.



Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

Motion by Ryan, supported by Collins, to adopt the resolution to approve the Food Service Budget and Appropriations for 2024-2025.

Resolved, that this resolution shall be the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2024-2025**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the food service fund of the school district for fiscal year **2024-2025** are as follows:

Revenues:	Local	46,650	
	State	119,731	
	Federal	1,040,584	
	Other Financing Sources	7,114	
	Total Revenue		1,214,079
Fund Balance:	Fund Balance, July 1, 2024	287,246	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Unassigned - Other	0	
	Committed for Unemployment	0	
	Unassigned Fund Balance		287,246
	Total Available to Appropriate		1,501,325

Be it further resolved that \$1,198,953 of the total available to appropriate in the food service fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	1,118,953
	Other Financing Uses	80,000
	Total Appropriated	1,198,953

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

Motion by Lingeman, supported by Bowen, to adopt the resolution to approve the Special Revenue Fund and Appropriations for 2024-2025.

Resolved, that this resolution shall be the special revenue-student/school activities fund appropriations of Central Montcalm Public School for the fiscal year **2024-2025**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and fund balance estimated to be available in the special revenue-student/school activities fund of the school district for fiscal year **2024-2025** are as follows:



Revenues:	Other Transactions	<u>275,000</u>	
	Total Revenue		275,000
Fund Balance:	Fund Balance, July 1, 2024	<u>251,541</u>	
	Committed Fund Balance		<u>251,541</u>
	Total Available to Appropriate		526,541

Be it further resolved that \$270,000 of the total available to appropriate in the special revenue-student/school activities fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Other Student/School Activity	<u>270,000</u>
	Total Appropriated	270,000

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

The budget hearing concluded at 8:05 pm.

Old Business:

Motion by Ryan, supported by Lingeman, to approve the following board policy updates:

- a. 1240 – Evaluation of the Superintendent
- b. 6320 – Purchasing
- c. 6321 – New School Construction, Renovation
- d. 6325 – Procurement - Federal Grants/Funds
- e. 6350 – Prevailing Wage
- f. 6520 – Payroll Deductions
- g. 8800 - Religious/Patriotic Ceremonies and Observances

Roll Call Vote: Aye – Simpson, Collins, Bowen, Ryan, Lingeman, Lund. Nay – none. Those in favor 6, opposed 0. Motion carried.

First reading of revised board policy 8390 – Animals on District Property.

President Simpson addressed the consent agenda.

1. To accept the resignation of Tara Johns, CMUE Paraprofessional, effective May 31, 2024
2. To employ Ashleigh Braman as CME Summer School Paraprofessional, effective June 10, 2024
3. To employ Tiffany Wright as CME Summer School Paraprofessional, effective June 10, 2024
4. To employ Raymond Kuipers as Summer School Bus Driver, effective June 3, 2024
5. To employ Kami Miller as Summer School Bus Driver, effective June 3, 2024
6. To employ Shelisa Barr as Summer School Bus Driver, effective June 3, 2024
7. To employ Kristy Curry as K-5 Math Coach, effective August 10, 2024
8. To employ Nicole Long as CMUE Interventionist, effective August 10, 2024
9. To employ Amber Beechler as 1st Grade Teacher at CME, effective August 10, 2024, contingent on criminal and unprofessional background checks



10. To employ Alicia Nielsen as Special Education Teacher at CMMHS, effective August 10, 2024, contingent on criminal and unprofessional background checks
11. To employ Dannah Gager as Speech and Language Pathologist at CME, effective August 10, 2024, contingent on criminal and unprofessional background checks
12. To employ Austin Sargent as Girls' Varsity Basketball Assistant Coach, Schedule B, effective August 1, 2024
13. To extend the unpaid leave for Robert Naylor through September 30, 2024

Motion by Collins, supported by Bowen, to approve the Consent Agenda as presented. Those in favor 6, opposed 0. Motion carried.

New Business:

Motion by Collins, supported by Lingeman, to approve the terms and conditions contained in the By-Laws and Current Handbook with the Michigan High School Athletic Association and ratify membership for the 2024-2025 School Year. Those in favor 6, opposed 0. Motion carried.

Motion by Lingeman, supported by Bowen, to establish Monday, July 15, 2024 as the date of the Board's annual Organizational meeting for designation of business entities (CMMHS Learning Center, 7:00 pm). Those in favor 6, opposed 0. Motion carried.

President Simpson opened the floor to public comment on non-agenda items: None at this time.

Motion by Collins, supported by Bowen, to adjourn the regular meeting at 8:10 pm. Those in favor 6, opposed 0. Motion carried.

Respectfully submitted,
Brandy Ryan
Secretary