



The Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the High School Student Learning Center on Monday, December 16, 2024 at 7:00 p.m.

Present: Bill Simpson, Bill Collins, Brennan Bowen, Lisa Lund, Jim Lingeman, Rob Train, Brandy Ryan
 Absent: None

Superintendent’s Report:

1. Recognition of Cross-Country Athletes and accomplishments: Former Michigan State Senator Judy Emmons was present to honor our Boys Team and Kyah Hoffman with Legislative Resolutions. Individual and team highlights were shared by Coach Austin Sargent, Assistant Coach Michelle Hoffman, and volunteer assistant Steve Lacy. The team made an early commitment to excellence and logged over 6,000 miles running during practices and competitions this fall. 14 members of the team were named All-Conference or Honorable Mention. Kyah was presented with a banner to recognize her achievement of Girls School Record holder.
2. Hornet Highlights: Mr. James recognized and thanked Board Trustee Brandy Ryan for her 10 years of service.

Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

Motion by Lingeman, supported by Bowen, to accept and approve the following minutes as submitted: Regular Meeting minutes of November 18, 2024, Board Workshop minutes of December 2, 2024. Those in favor 7, opposed 0. Motion carried.

Motion by Lund, supported by Train, to accept and approve the Finance Report for the period ended November 30, 2024. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Lingeman, to ratify the payment of bills for November 2024 for the amount of \$1,263,799.78. Those in favor 7, opposed 0. Motion carried.

Motion by Ryan, supported by Bowen, to adopt the resolution amending the General Fund Budget and Appropriations for 2024-2025.

Resolution for Budget Amendment by the Board of Education
 Central Montcalm Public Schools
General Education Fund

Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2024-2025**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2024-2025** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	2,357,668	2,377,985	20,317
State Sources	15,791,349	15,895,343	103,994
Federal Sources	709,251	1,189,232	479,981



Central Montcalm Public School
Board of Education
Minutes of November 18, 2024 Regular Meeting

Other Finance Sources	<u>529,609</u>	<u>514,588</u>	<u>(15,021)</u>
Total Revenue	<u>19,387,877</u>	<u>19,977,148</u>	<u>589,271</u>
Fund Balances - June 30, 2024:			
Non-Spendable	214,200	214,200	-
Restricted			-
Committed			-
Assigned	654,085	654,085	-
Unassigned	<u>5,929,515</u>	<u>5,929,515</u>	-
Fund Balance Available to Appropriate	<u>6,583,600</u>	<u>6,583,600</u>	-
Total Available to Appropriate	<u>25,971,477</u>	<u>26,560,748</u>	<u>589,271</u>

Be it further resolved that \$20,781,396 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Instruction - Basic Programs	8,669,510	9,009,226	339,716
Instruction - Added Needs	2,770,329	2,593,027	(177,302)
Support - Pupil	1,514,625	1,411,900	(102,725)
Support - Instructional Staff	806,326	912,897	106,571
Support - General Administration	408,548	541,547	132,999
Support - School Administration	1,157,846	1,157,209	(637)
Support - Business Services	257,532	261,438	3,906
Support - Operation & Maintenance	2,172,686	2,466,552	293,866
Support - Pupil Transportation	1,138,900	1,442,253	303,353
Support- Central Services	576,083	433,816	(142,267)
Support - Athletics	501,346	470,682	(30,664)
Community Services	28,994	37,475	8,481
Debt Service Payments	32,473	32,473	0
Outgoing Transfers & Other Transactions	<u>6,764</u>	<u>10,901</u>	<u>4,137</u>
Total Appropriated	<u>20,041,962</u>	<u>20,781,396</u>	<u>739,434</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll Call Vote: Those in favor 7, opposed 0. Motion carried.

Motion by Lingeman, supported by Ryan, to adopt the resolution amending the Food Service Budget and Appropriations for 2024-2025.

**Resolution for Budget Amendment by the Board of Education
Central Montcalm Public Schools
Food Service Fund**



Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2024-2025**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2024-2025** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	46,650	55,250	8,600
State Sources	119,731	115,363	(4,368)
Federal Sources	1,040,584	1,126,800	86,216
Other Finance Sources	<u>7,114</u>	<u>1,714</u>	<u>(5,400)</u>
Total Revenue	<u>1,214,079</u>	<u>1,299,127</u>	<u>85,048</u>
Fund Balances - June 30, 2024:			
Non-Spendable	9,155	9,155	-
Restricted	445,065	445,065	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>445,065</u>	<u>445,065</u>	<u>-</u>
Total Available to Appropriate	<u>1,659,144</u>	<u>1,744,192</u>	<u>85,048</u>

Be it further resolved that \$1,335,924 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Food Service	1,118,953	1,255,924	136,971
Other Finance Uses	<u>80,000</u>	<u>80,000</u>	<u>0</u>
Total Appropriated	<u>1,198,953</u>	<u>1,335,924</u>	<u>136,971</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll Call Vote: Those in favor 7, opposed 0. Motion carried.

Old Business: None at this time.

President Simpson addressed the consent agenda. Motion by Lund, supported by Bowen, to approve the consent agenda items:

1. To accept the resignation of Diana Mikaelian, GSRP Teacher, effective December 23, 2024
2. To accept the resignation of Brandy Grady, CMMHS Paraprofessional, effective November 21, 2024
3. To accept the resignation of Jared Schultz, CMMHS Paraprofessional, effective December 20, 2024



4. To employ Melisa Miller as 6-12 Student Support Coordinator at CMMHS, effective December 2, 2024, contingent on criminal and unprofessional background checks
5. To employ Laura Morrison as Paraprofessional at CMUE, effective December 10, 2024, contingent on criminal and unprofessional background checks
6. To employ Betsy Reed as Bus Driver for Transportation, effective December 11, 2024, contingent on criminal and unprofessional background checks
7. To employ Tyler Lussier as Dean of Students (previously interim) at CMMHS, effective January 1, 2025

Those in favor 7, opposed 0. Motion carried.

New Business:

Motion by Collins, supported by Train, to accept the recommendations of the Finance Committee:

- A. Purchase of a new tractor not to exceed \$25,000
- B. Purchase of new carpet and tile for MS & HS Main Hallway not to exceed \$55,000
- C. Purchase of aluminum “curtain” doors for HS Cafeteria kitchen not to exceed \$25,000 (to come from Food Service budget)

By roll call vote, those in favor 7, opposed 0. Motion carried.

President Simpson opened the floor to public comment on non-agenda items: None at this time.

Motion by Collins, supported by Lingeman, to enter a closed session to discuss the annual evaluation of Superintendent Marty James at 7:41 pm. Those in favor 7, opposed 0. Motion carried.

The Board returned to Regular session at 8:20 pm.

Motion by Bowen, supported by Collins, to accept the 2024 evaluation of Superintendent Marty James with an overall Effective rating.

Domains:	Governance & Board Relations (20%)	3
	Community Relations (15%)	3
	Staff Relations (15%)	3
	Business & Finance (20%)	3
	Instructional Leadership (30%)	3
	Board of Education Score	3

When computed with the additional statistical factors of Student Growth (20% - 2.75) and Progress toward District-Wide Goals (15% - 2.5), Mr. James has an overall rating of 2.875 – Effective.

By roll call vote, those in favor 7, opposed 0. Motion carried.

Motion by Ryan, supported by Lingeman, to adjourn the regular meeting at 8:22 p.m. Those in favor 7, opposed 0. Motion carried.

Respectfully submitted,
 Brandy Ryan,
 Secretary