The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Simpson in the High School Media Center on October 19, 2020 at 7:00 p.m.

Present: Bill Simpson, Jamie Hopkins, Jim Lingeman, Brennen Bowen, Lisa Lund, Bill Collins and Brandy Ryan. Absent: None.

The regular meeting minutes of September 21, 2020 were approved. The Finance Report for the month ended September 30, 2020 was approved. Motion by Collins, supported by Lingeman, to ratify the payment of bills for the month of September, 2020, in the amount of $3,350,923.25. Those in favor 7, opposed 0. Motion carried.

Finance Manager Aldridge shared the highlights of the proposed budget amendment for the District.

Motion by Lund, supported by Ryan, resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2020-2021**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2020-2021** are amended as follows:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Original** |  | **Amended** |  | **Change** |
| **Revenues:** |  |  |  |  |  |  |
| Local Sources |  | 1,956,654 |  | 1,986,966 |  | 30,312 |
| State Sources |  | 10,963,925 |  | 12,414,775 |  | 1,450,850 |
| Federal Sources |  | 709,747 |  | 1,323,044 |  | 613,297 |
| Other Finance Sources |  | 390,208 |  | 390,208 |  | 0 |
| Total Revenue |  | 14,020,534 |  | 16,114,993 |  | 2,094,459 |
|  |  |  |  |  |  |  |
| **Fund Balances - June 30, 2020:** |  |  |  |  |  |  |
| Non-Spendable |  | 145,855 |  | 145,855 |  | - |
| Restricted |  |  |  |  |  | - |
| Committed |  |  |  |  |  | - |
| Assigned |  | 580,522 |  | 580,522 |  | - |
| Unassigned |  | 2,579,756 |  | 2,579,756 |  | - |
| Fund Balance Available to Appropriate |  | 3,160,278 |  | 3,160,278 |  | - |
|  |  |  |  |  |  |  |
| Total Available to Appropriate |  | 17,180,812 |  | 19,275,271 |  | 2,094,459 |

Be it further resolved that $16,193,400 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Expenditures** |  |  |  |  |  |  |
| Instruction - Basic Programs |  | 6,639,941 |  | 8,008,550 |  | 1,368,609 |
| Instruction - Added Needs |  | 1,931,998 |  | 1,966,876 |  | 34,878 |
| Support - Pupil |  | 740,254 |  | 760,176 |  | 19,922 |
| Support - Instruction Staff |  | 585,675 |  | 617,466 |  | 31,791 |
| Support - General Administration |  | 462,537 |  | 468,644 |  | 6,107 |
| Support - School Administration |  | 928,131 |  | 952,904 |  | 24,773 |
| Support - Business Services |  | 278,735 |  | 285,665 |  | 6,930 |
| Support - Operation & Maintenance |  | 1,477,527 |  | 1,520,376 |  | 42,849 |
| Support - Pupil Transportation |  | 775,665 |  | 814,876 |  | 39,211 |
| Support- Central Services |  | 361,730 |  | 353,416 |  | (8,314) |
| Support - Athletics and Other |  | 413,463 |  | 439,051 |  | 25,588 |
| Outgoing Transfers & Other Transactions |  | 5,400 |  | 5,400 |  | 0 |
| Total Appropriated |  | 14,601,056 |  | 16,193,400 |  | 1,592,344 |

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved , that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote: Yeas:

Bill Simpson, Jamie Hopkins, Jim Lingeman, Brennen Bowen, Lisa Lund, Bill Collins and Brandy Ryan. Nays: None. Motion carried.

Motion by Ryan, supported by Bowen, Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2020-2021**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2020-2021** are amended as follows:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Original** |  | **Amended** |  | **Change** |
| **Revenues:** |  |  |  |  |  |  |
| Local Sources |  | 163,300 |  | 163,300 |  | 0 |
| State Sources |  | 28,098 |  | 28,098 |  | 0 |
| Federal Sources |  | 658,000 |  | 658,000 |  | 0 |
| Other Finance Sources |  | 5,400 |  | 5,400 |  | 0 |
| Total Revenue |  | 854,798 |  | 854,798 |  | 0 |
|  |  |  |  |  |  |  |
| **Fund Balances - June 30, 2020:** |  |  |  |  |  |  |
| Non-Spendable |  | 15,507 |  | 15,507 |  | - |
| Restricted |  | 183,464 |  | 183,464 |  | - |
| Committed |  |  |  |  |  | - |
| Assigned |  |  |  |  |  | - |
| Unassigned |  |  |  |  |  | - |
| Fund Balance Available to Appropriate |  | 183,464 |  | 183,464 |  | - |
|  |  |  |  |  |  |  |
| Total Available to Appropriate |  | 1,038,262 |  | 1,038,262 |  | 0 |

Be it further resolved that $867,000 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Expenditures** |  |  |  |  |  |  |
| Support - Operation & Maintenance |  | 0 |  | 0 |  | 0 |
| Support - Food Service |  | 816,712 |  | 803,000 |  | (13,712) |
| Other Finance Uses |  | 64,000 |  | 64,000 |  | 0 |
| Total Appropriated |  | 880,712 |  | 867,000 |  | (13,712) |

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds, except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote: Yeas:

Bill Simpson, Jamie Hopkins, Jim Lingeman, Brennen Bowen, Lisa Lund, Bill Collins and Brandy Ryan. Nays: None. Motion carried.

Superintendent Meinhardt presented the Status Report on the Extended COVID-19 Learning Plan with two-way interaction rates to the Board of Education, in accordance with MDE guidelines and PA #165 of 2020. The Board of Education confirmed the report, and authorized posting for transparency. No comments were received from the public.

Motion by Lingeman, supported by Hopkins, that the Consent Agenda be approved, as follows:

1. To employ Cousinaw, Luginbuhl, Stadtfeld, Oswald, and Hansen as sixth-grade camp advisors, effective the SY 2020-2021.
2. To employ Steve Wilson as a part-time paraprofessional, effective October 12, 2020, contingent upon criminal background and unprofessional conduct reports.
3. To consider a request for unpaid time from Leah McCarthy, due to a medical procedure, beginning August 31-October 14, 2020.
4. To employ Alicia Kelley as a probationary teacher, effective October 20, 2020, contingent upon unprofessional conduct and criminal background checks.
5. To employ Liz Adams as the Freshmen Class Advisor, effective the SY 2020-2021.
6. To employ Shannon Doolittle as a part-time paraprofessional, effective October 19, 2020, contingent upon unprofessional conduct and criminal background checks.
7. To employ Nikota Howe as a girls’ JV Softball Coach, effective the 2020 season, contingent upon criminal and unprofessional background checks.

Those in favor 7, opposed 0. Motion carried.

Motion by Lund, supported by Collins, that the date be established for the Class of 2021 Commencement for Central Montcalm High School: Sunday, May 16, 2021 at 2:00 p.m., in the high school gymnasium. Those in favor 7, opposed 0. Motion carried.

Motion by , supported by , That the appointments of Kris Thwaites, Michelle Willmore and Tesha Peterman to the White Pine District Library Board be renewed, terms to expire December, 2024. Those in favor 7, opposed 0. Motion carried.

Motion by Lingeman, supported by Collins, that the Board enter into executive session to discuss strategy in connection with reaching a bargaining agreement. Those in favor 7, opposed 0. Motion carried.

The Board entered into executive session at 7:42 p.m.

Motion by Ryan, supported by Bowen that the Board of Education return to regular session. Those in favor 7, opposed 0. Motion carried.

The Board returned to regular session at 8:25 p.m.

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Bill Collins

Secretary