



The Organizational and Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the Central Montcalm Elementary building, Sheridan, Michigan, on Monday, July 17, 2023 at 6:30 p.m.

Present: Bill Simpson, Brennan Bowen, Bill Collins, Lisa Lund, Jim Lingeman, Rob Train, Brandy Ryan  
Absent: None

### ORGANIZATIONAL MEETING

The Board discussed 2023-2024 Board Member Committee Assignments.

Operations & Facilities: Lingeman, Bowen, Collins; alternate: Train

Finance/Employee Relations/Marketing: Simpson, Collins, Lund

The Board discussed 2023-2024 Liaison Assignments:

District Improvement Team: Train

Motion by Collins, supported by Bowen, that Central Montcalm Public School continue membership of the Montcalm County School Board Association for 2023-2024, and appointed Ryan as representative and Train as alternate. Those in favor 7, opposed 0. Motion carried.

Motion by Lund, supported by Lingeman, that the Board of Education authorize the following individuals as signatories on the following internal accounts:

*Accounts and authorizing signatories are as follows:*

General Fund – Charles (Marty) James, William Simpson, Bill Collins, Lisa Lund

Flexible Spending Account – Charles (Marty) James, Patricia Root, Susan Yaw

2005 Refunding Debt Fund – Charles (Marty) James, William Simpson, Bill Collins, Lisa Lund

Payroll Account – Charles (Marty) James, Patricia Root, Susan Yaw

Sweep Fund – Charles (Marty) James, Patricia Root, Susan Yaw

Safety Deposit Box – Charles (Marty) James, Susan Yaw

Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Bowen, that the Superintendent be designated as the person responsible for posting notices of regular and special meetings of the Board of Education. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Train, that the following law firms be appointed to provide legal services to the school district: Thrun Law Firms, PC as Primary General Counsel, Clark Hill, PLC as Labor Counsel, Counsel for special education and Section 504 matters. Those in favor 7, opposed 0. Motion carried.

Motion by Lingeman, supported by Lund, that the Board approve Isabella Bank, Fifth Third Bank, BMO Harris Bank, and Huntington Bank, be designated the depositories for Central Montcalm Public School for the 2023-2024 fiscal year. Those in favor 7, opposed 0. Motion carried.



Motion by Collins, supported by Lingeman, that the Board designates the Business Manager, Tricia Root to serve as the Electronic Transactions Officer of the Central Montcalm Public School District. Those in favor 7, opposed 0. Motion carried.

Motion by Train, supported by Bowen, that the existing bylaws and policies for operation of the school district be adopted. Those in favor 7, opposed 0. Motion carried.

Motion by Bowen, supported by Lingeman, that the Board of Education appoints the Superintendent as the person responsible for meeting with the NEOLA policy services representative to review recommended generic policy updates. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Train, that Tony Brace be designated as the District's AHERA Compliance Officer for 2023-2024. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Train, that Charity Stephens and Abigail LaVictor serve as the District's Title IX Coordinators in accordance with guidelines and recommendations. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Bowen, that the Board of Education designates Amanda McLaughlin as the District's McKinney-Vento or Homeless Liaison for SY 2023-2024. Those in favor 7, opposed 0. Motion carried.

Motion by Train, supported by Lingeman, that the Board of Education approve the current District Emergency Operating Plan for SY 2023-2024. Those in favor 7, opposed 0. Motion carried.

Motion by Lund, supported by Lingeman, that the Board of Education establish the following meeting schedule for regular meetings for the 2023-2024 school year. These meetings will be held in the High School Student Learning Center, except where otherwise noted, and will begin at 7:00 p.m. on the dates indicated:

Monday, July 17, 2023	Monday, January 15, 2024
Monday, August 14, 2023	Monday, February 19, 2024
Monday, September 18, 2023	Monday, March 18, 2024
Monday, October 16, 2023	Monday, April 15, 2024
Monday, November 20, 2023	Monday, May 20, 2024
Monday, December 18, 2023	Monday, June 17, 2024

The Board will also establish the following dates as Board Workshop sessions for the 2023-2024 school year. These meetings will be held at Central Office, except where otherwise noted, and will begin at 5:00 p.m. on the dates indicated.

Monday, October 2, 2023	Monday, February 5, 2024
Monday, November 6, 2023	Monday, April 1, 2024
Monday, December 4, 2023	Monday, May 6, 2024

Those in favor 7, opposed 0. Motion carried.



Motion by Collins, supported by Ryan, that the Central Montcalm Public School District will participate in the Montcalm County Collaborative Schools-of-Choice Program for the 2023-2024 school year. Those in favor 7, opposed 0. Motion carried.

#### REGULAR MEETING

Motion by Lingeman, supported by Bowen, to accept and approve the following minutes as submitted: Budget Hearing and Regular Meeting minutes of June 19, 2023. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Bowen, to accept and approve the Finance Report for the period ended June 30, 2023. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Lund, to ratify the payment of bills for June 2023 for the amount of \$1,343,051.96. Those in favor 7, opposed 0. Motion carried.

#### Superintendent's Report:

1. Assistant Superintendent Mandy McLaughlin updated the Board on Curriculum Selection. This has been a 2-year process, with K-5 Math chosen last year and this year choosing 6-12 Math and K-12 ELA. ESSER funds were used to support these purchases. Teachers were meeting on a regular basis to look at series options. Now teachers will start training and peer-coaching to assist with adoption of the program. Thank you to the administrators and staff who contributed to this process.
2. Sheena Sanders presented information about a proposed student travel experience to Europe for Spring 2025. We are now able to reinstate this opportunity with the lifting of pandemic restrictions. Students will travel to London, Paris, and Barcelona for 9 days at an approximate cost of \$3500. Priority will be given to advanced Spanish and Art students. 2-3 staff members will attend as chaperones. Fundraising opportunities will be happening to assist students with costs.
3. Matt Reed presented information about a proposed field trip experience for Band members. Students will be attending the Bands of America competition in Indianapolis, Indiana in November. They will be viewing the Semi-Finals round on Friday night. This is being offered to Band members, but is not a required trip.

Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

#### Old Business:

Motion by Ryan, supported by Collins to approve the following NEOLA policy updates:

- a. 1615 – Use of Tobacco by Administrators
- b. 2623 – Student Assessment
- c. 3215 – Use of Tobacco by Professional Staff
- d. 3430.01 – Family & Medical Leaves of Absence (“FMLA”)



- e. 4215 – Use of Tobacco by Support Staff
- f. 4430.01 – Family & Medical Leaves of Absence (“FMLA”)
- g. 5512 – Use of Tobacco by Students
- h. 6325 – Procurement – Federal Grants / Funds
- i. 6850 – Public Disclosure and Reporting
- j. 7434 – Use of Tobacco on School Premises
- k. 7540.02 – Web Accessibility, Content, Apps, and Services
- l. 7540.03 – Student Technology Acceptable Use and Safety
- m. 7540.04 – Staff Technology Acceptable Use and Safety
- n. 7540.04 – Staff Technology Acceptable Use and Safety
- o. 8300 – Continuity of Organizational Operations Plan
- p. 8305 – Information Security
- q. 8315 – Information Management
- r. 8390 – Animals on District Property
- s. 8400 – School Safety Information
- t. 9160 – Public Attendance at School Events
- u. 9700.01 – Advertising and Commercial Activities

Those in favor 7, opposed 0. Motion carried.

President Simpson addressed the consent agenda. Requests were made to remove item 1.d and item 11 for individual consideration. Motion by Collins, supported by Bowen, to approve the remaining consent agenda items:

1. To grant tenure to eligible certified teaching staff at the completion of the 2022 – 2023 school year
  - a. Kristy Curry
  - b. Zachary Parkin
  - c. Ryan Smith
  - d. ~~Jennifer Train~~
  - e. Jeff Wernette
2. To accept the resignation of Holly Reed, CME Speech & Language Pathologist, effective June 19, 2023
3. To accept the resignation of Lyndsie Proctor, CMMHS teacher, effective August 5, 2023
4. To accept the resignation of Skylar Wood, CME teacher, effective August 5, 2023
5. To accept the resignation of April Holman, CMMHS teacher, effective August 5, 2023
6. To accept the resignation of Jess Dora, CMMHS secretary, effective June 30, 2023
7. To accept the resignation of Brenda Jolls, CME paraprofessional and Summer School Teacher, effective July 10, 2023
8. To accept the resignation of Callie Pham, CMMHS Media Clerk, effective 7/12/2023
9. To transfer Tesha Peterman to full-time Secretary at CMMHS, effective August 1, 2023
10. To employ Jeff Wernette as Interim Assistant Principal at CMMHS, for the time period of 7/1/2023 – 6/30/2024
- ~~11. To employ Shannon Bowen as Interim Principal at CME, for the time period of 7/1/2023 – 6/30/2024~~



12. To approve a proposed student trip to Europe for Spring 2025

13. To approve a proposed student trip to Indianapolis for November 2023

Those in favor 7, opposed 0. Motion carried.

Consent item 1.d: Motion by Collins, supported by Lingeman, to grant tenure to Jennifer Train as of the completion of the 2022-2023 school year. Those in favor 6, opposed 0; Train abstained. Motion carried.

Consent item 11: Motion by Collins, supported by Train, to employ Shannon Bowen as Interim Principal at CME for the time period of 7/1/2023 – 6/30/2024. Those in favor 6, opposed 0; Bowen abstained. Motion carried.

New Business:

Motion by Train, supported by Collins, to approve Chinese I as a foreign language offering for the 2023-2024 school year. Those in favor 7, opposed 0. Motion carried.

President Simpson opened the floor to public comment on non-agenda items. There were no comments.

Motion by Collins, supported by Lingeman, to adjourn the regular meeting at 6:55 p.m. Those in favor 6, opposed 0. Motion carried.

Respectfully submitted,  
Bill Collins  
Secretary