



The Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the CMMHS Student Learning Center on Monday, November 20, 2023 at 7:00 p.m.

Present: Bill Simpson, Brennan Bowen, Bill Collins, Lisa Lund, Jim Lingeman, Brandy Ryan
 Absent: Rob Train

Motion by Collins, supported by Bowen, to accept and approve the following minutes as presented: Special meeting minutes of October 16, 2023; Regular meeting minutes of October 16, 2023; Workshop meeting minutes of November 6, 2023. Those in favor 6, opposed 0. Motion carried.

Motion by Lingeman, supported by Ryan, to accept and approve the Finance Report for the period ended October 31, 2023. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Bowen, to ratify the payment of bills for October 2023 for the amount of \$1,226,382.45. Those in favor 6, opposed 0. Motion carried.

Motion by Bowen, supported by Lund, to adopt the resolution amending the General Fund Budget and Appropriations for 2023-2024. Roll Call Vote: Those in favor 6, opposed 0. Motion carried.

Resolution for Budget Amendment by the Board of Education
 Central Montcalm Public Schools
General Education Fund

Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	2,054,602	2,235,382	180,780
State Sources	14,375,024	15,187,735	812,711
Federal Sources	1,951,281	1,959,070	7,789
Other Finance Sources	498,732	538,741	40,009
Total Revenue	<u>18,879,639</u>	<u>19,920,928</u>	<u>1,041,289</u>
Fund Balances - June 30, 2023:			
Non-Spendable	275,622	275,622	-
Restricted			-
Committed			-
Assigned	300,978	300,978	-
Unassigned	<u>5,473,912</u>	<u>5,473,912</u>	-
Fund Balance Available to Appropriate	<u>5,774,890</u>	<u>5,774,890</u>	-



Total Available to Appropriate	<u>24,654,529</u>	<u>25,695,818</u>	<u>1,041,289</u>
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Be it further resolved that \$20,103,481 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Instruction - Basic Programs	8,479,770	8,188,028	(291,742)
Instruction - Added Needs	2,235,513	2,682,707	447,194
Support - Pupil	950,383	1,214,820	264,437
Support - Instructional Staff	1,157,488	1,222,231	64,743
Support - General Administration	500,288	456,636	(43,652)
Support - School Administration	1,042,619	1,121,939	79,320
Support - Business Services	235,417	243,872	8,455
Support - Operation & Maintenance	1,987,720	2,132,743	145,023
Support - Pupil Transportation	1,398,237	1,527,949	129,712
Support- Central Services	517,419	640,036	122,617
Support - Athletics	411,832	412,124	292
Community Services	14,538	39,510	24,972
Debt Service Payments	122,579	122,578	(1)
Outgoing Transfers & Other Transactions	<u>126,814</u>	<u>98,308</u>	<u>(28,506)</u>
Total Appropriated	<u>19,180,617</u>	<u>20,103,481</u>	<u>922,864</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Motion by Collins, supported by Lingeman, to adopt the resolution amending the Food Service Budget and Appropriations for 2023-2024. Roll Call Vote: Those in favor 6, opposed 0. Motion carried.

Resolution for Budget Amendment by the Board of Education
Central Montcalm Public Schools
Food Service Fund

Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	15,100	15,100	0
State Sources	31,513	112,734	81,221
Federal Sources	993,696	1,030,774	37,078



Other Finance Sources	<u>7,014</u>	<u>7,114</u>	<u>100</u>
Total Revenue	<u>1,047,323</u>	<u>1,165,722</u>	<u>118,399</u>
Fund Balances - June 30, 2023:			
Non-Spendable	10,585	10,585	-
Restricted	461,740	461,740	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>461,740</u>	<u>461,740</u>	<u>-</u>
 Total Available to Appropriate	 <u>1,509,063</u>	 <u>1,627,462</u>	 <u>118,399</u>

Be it further resolved that \$1,253,773 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Food Service	1,182,161	1,178,773	(3,388)
Other Finance Uses	<u>64,000</u>	<u>75,000</u>	<u>11,000</u>
Total Appropriated	<u>1,246,161</u>	<u>1,253,773</u>	<u>7,612</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Superintendent’s Report:

1. Recognition of Fall Athletes will be at the December meeting.
2. Mandy McLaughlin, Asst. Superintendent, presented information for General Supervision and State Determinations for our Special Education Students. Schools are graded on results indicators and compliance indicators on a yearly basis. We have made improvements in the last year and currently meet expectations.

	2021-2022	2022-2023	2023-2024
Results	35%	58%	80%
Compliance	87%	100%	100%

3. Mandy also presented information from our Reproductive Health Advisory Board. This group meets every other year and is comprised of parents, students, teachers, clergy, community health representatives, and administration. They have reviewed our reproductive health curriculum and submitted a recommendation for Board review and approval.
4. Marty presented information about 31aa funding for Student Mental Health and Safety. The previous grant came through the ISD level, but this round is directed to individual districts on a per-pupil basis. Part of the grant application process is a survey of students, staff, and



community concerning student safety and student/staff mental health. The survey closes at the end of the month and will drive our budget proposal for the grant submission. This money can be used as part of our matching funds for the School Resource Officer program.

5. MTSS Recognition: For a second consecutive year, CMPS has been recognized by the state for our work in Data Utilization and Tier I Behavior intervention. The staff in each building are celebrating these accomplishments.
6. Reminder: Board Workshop on December 4, 2023, 5:00 pm at Central Office.

Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

Old Business:

Motion by Lingeman, supported by Bowen, to approve the following Board Policy updates as presented. Those in favor 6, opposed 0. Motion carried.

- a. 1540 – Administrative Staff Reductions/Recalls
- b. 2370.01 – Online/Blended Learning Program
- c. 7217 – Weapons
- d. 7540.03 – Student Technology Acceptable Use and Safety
- e. 8305 – Information Security
- f. 8531 – Free and Reduced-Price Meals

President Simpson addressed the consent agenda.

1. To accept the resignation of Jennifer Weinheimer, CME Secretary, effective December 1, 2023
2. To employ Diana Mikaelian as Elementary Special Education Teacher at CMUE and ELC, effective November 6, 2023, contingent upon criminal background and unprofessional background checks
3. To employ Sarah Bodman as Paraprofessional at CMMHS, effective November 9, 2023, contingent upon criminal background and unprofessional background checks
4. To employ Courtney Greenhoe as Media Clerk at CMUE, effective November 13, 2023, contingent upon criminal background and unprofessional background checks
5. To employ Kortni Campbell as Paraprofessional at CMUE, effective November 27, 2023, contingent upon criminal background and unprofessional background checks

Motion by Lingeman, supported by Bowen, to approve the Consent Agenda as presented. Those in favor 6, opposed 0. Motion carried.

New Business:

Reproductive Health Advisory Board Recommendations: First Reading



Motion by Lingeman, supported by Bowen, to set the date of February 27, 2024 for the Non-Homestead Operational Millage Renewal. The proposal will be for a five-year 17.125-mill renewal, and for a 1.5 mill increase (to maintain an 18-mill average after Headlee rollbacks are applied), using the Option 1 ballot language provided by Thrun Law. Roll Call Vote: Those in favor 5, opposed 0, abstain - Lund. Motion carried.

No other new business was brought before the Board.

President Simpson opened the floor to public comment on non-agenda items: None at this time.

Motion by Ryan, supported by Lund, to enter a closed session to discuss the evaluation of Superintendent James at 7:50 pm. Those in favor 6, opposed 0. Motion carried.

The Board came out of closed session at 8:50 pm.

Motion by Lingeman, supported by Ryan, to adjourn the regular meeting at 8:51 pm. Those in favor 6, opposed 0. Motion carried.

Respectfully submitted,
Bill Collins
Secretary