



The Regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bill Simpson in the CMMHS Student Learning Center on Monday, February 19, 2024 at 7:00 p.m.

Present: Bill Simpson, Brennan Bowen, Rob Train, Brandy Ryan. Jim Lingeman arrived at 7:09 p.m.
 Absent: Bill Collins, Lisa Lund

Motion by Train, supported by Bowen, to accept and approve the following minutes as presented: Organizational and Regular meeting minutes of January 15, 2024; Workshop meeting minutes of February 5, 2024. Those in favor 4, opposed 0. Motion carried.

Motion by Bowen, supported by Train, to accept and approve the Finance Report for the period ended January 31, 2024. Those in favor 4, opposed 0. Motion carried.

Motion by Train, supported by Ryan, to ratify the payment of bills for January 2024 for the amount of \$901,289.84. Those in favor 4, opposed 0. Motion carried.

Motion by Bowen, supported by Ryan, to adopt the resolution amending the General Fund Budget and Appropriations for 2023-2024. Roll Call Vote: Aye – Simpson, Train, Bowen, Ryan. Nay – none. Those in favor 4, opposed 0. Motion carried.

Resolution for Budget Amendment by the Board of Education
 Central Montcalm Public Schools
General Education Fund

Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	2,054,602	2,247,430	192,828
State Sources	14,375,024	16,108,439	1,733,415
Federal Sources	1,951,281	2,160,933	209,652
Other Finance Sources	498,732	551,922	53,190
Total Revenue	<u>18,879,639</u>	<u>21,068,724</u>	<u>2,189,085</u>
Fund Balances - June 30, 2023:			
Non-Spendable	275,622	275,622	-
Restricted			-
Committed			-
Assigned	300,978	300,978	-
Unassigned	<u>5,473,912</u>	<u>5,473,912</u>	-
Fund Balance Available to Appropriate	<u>5,774,890</u>	<u>5,774,890</u>	-



Total Available to Appropriate	<u>24,654,529</u>	<u>26,843,614</u>	<u>2,189,085</u>
--------------------------------	-------------------	-------------------	------------------

Be it further resolved that \$20,747,615 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Instruction - Basic Programs	8,479,770	8,265,977	(213,793)
Instruction - Added Needs	2,235,513	2,666,411	430,898
Support - Pupil	950,383	1,384,849	434,466
Support - Instructional Staff	1,157,488	1,407,067	249,579
Support - General Administration	500,288	468,515	(31,773)
Support - School Administration	1,042,619	1,082,542	39,923
Support - Business Services	235,417	249,657	14,240
Support - Operation & Maintenance	1,987,720	2,359,698	371,978
Support - Pupil Transportation	1,398,237	1,540,684	142,447
Support- Central Services	517,419	656,357	138,938
Support - Athletics	411,832	406,963	(4,869)
Community Services	14,538	38,009	23,471
Debt Service Payments	122,579	122,578	(1)
Outgoing Transfers & Other Transactions	<u>126,814</u>	<u>98,308</u>	<u>(28,506)</u>
Total Appropriated	<u>19,180,617</u>	<u>20,747,615</u>	<u>1,566,998</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Motion by Train, supported by Bowen, to adopt the resolution amending the Food Service Budget and Appropriations for 2023-2024. Roll Call Vote: Aye – Simpson, Lingeman, Train, Bowen, Ryan. Nay – none. Those in favor 5, opposed 0. Motion carried.

Resolution for Budget Amendment by the Board of Education
Central Montcalm Public Schools
Food Service Fund

Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2023-2024**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2023-2024** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	15,100	37,250	22,150
State Sources	31,513	116,697	85,184
Federal Sources	993,696	1,056,873	63,177
Other Finance Sources	<u>7,014</u>	<u>7,114</u>	<u>100</u>



Total Revenue	<u>1,047,323</u>	<u>1,217,934</u>	<u>170,611</u>
Fund Balances - June 30, 2023:			
Non-Spendable	10,585	10,585	-
Restricted	461,740	461,740	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>461,740</u>	<u>461,740</u>	<u>-</u>
 Total Available to Appropriate	 <u>1,509,063</u>	 <u>1,679,674</u>	 <u>170,611</u>

Be it further resolved that \$1,322,011 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Support - Food Service	1,182,161	1,247,011	64,850
Other Finance Uses	<u>64,000</u>	<u>75,000</u>	<u>11,000</u>
Total Appropriated	<u>1,246,161</u>	<u>1,322,011</u>	<u>75,850</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Superintendent’s Report:

1. Officer Cory McDiarmid – School Resource Officer Appreciation Day was Thursday, February 15, 2024. Cory was praised by administrators for his positive relationships with staff, students, and the public. Mr. James presented him with a token of appreciation.
2. MTSS Annual Report – Assistant Superintendent Mandy McLaughlin reviewed the structure of Multi-Tier Systems of Support. These three levels of increasing support are applied to both academic and positive behavior instruction. Staff meet on a regular basis to review data at the building and district level.
3. Return to In-Person Instruction and Continuity of Learning Plan – As part of COVID Learning and the issuance of ESSER funds, school districts must make an annual report of learning systems and use of the grant money. This is an assurance we are putting funds into good practice and delivering instruction as promised.
4. Calendar for possible August Bond Election – If a bond is pursued, a special Board meeting will be held on Monday, April 8, 2024 at 5 p.m. to approve the preliminary application.
5. Non-Homestead Millage update – Superintendent James has been attending township meetings and local club events to educate the public on the millage situation. We are asking for a renewal of the 17.1270 mill non-homestead and asking for an additional 1.5 mills as a buffer for any further Headlee rollback effects. Postcards will be sent to all district residents in the next few days with funding information and reminder to vote on February 27.



Previous Concerns: None at this time.

President Simpson opened the floor to public comment on agenda items: None at this time.

Old Business: None at this time.

President Simpson addressed the consent agenda.

1. To accept the retirement of Debra Kuczynski, CMUE Teacher, effective at the end of the school year
2. To accept the resignation of Roxanne Scharaswak, Pupil Data Specialist/Administrative Assistant, effective February 9, 2024
3. To accept the resignation of Lauryn King, CME Paraprofessional, effective February 9, 2024
4. To employ Waverly Brokaw as Paraprofessional at CME, effective February 19, 2024, contingent upon criminal background and unprofessional background checks
5. To approve the request of an extended unpaid leave of absence for Ashley Hoonhorst, CME teacher, beginning March 4, 2024
6. To approve the request of an unpaid leave of absence for Jennifer Blossey, CMUE teacher, beginning March 4, 2024

Motion by Lingeman, supported by Train, to approve the Consent Agenda as presented. Those in favor 5, opposed 0. Motion carried.

New Business: None at this time.

President Simpson opened the floor to public comment on non-agenda items: None at this time.

Motion by Ryan, supported by Lingeman, to enter a closed session to discuss the Emergency Operations Plan and to receive a Negotiations Update at 7:30 pm. Those in favor 5, opposed 0. Motion carried.

Motion by Train, supported by Ryan, to come out of closed session at 8:30 pm. Those in favor 5, opposed 0. Motion carried.

Motion by Bowen, supported by Lingeman, to adopt the proposed 2024-2025 school calendar. Those in favor 5, opposed 0. Motion carried.

Motion by Ryan, supported by Bowen, to adjourn the regular meeting at 8:32 pm. Those in favor 5, opposed 0. Motion carried.

Respectfully submitted,
Brandy Ryan
Secretary